Dear Sir/Madam,

I am applying for the above position with your company as it is a role I can perform exceptionally well to a high standard.

In addition to being a strong communicator and team worker, I am the type of person who understands how vital my performance within the role is to the success of your company.

If I succeed in my application, I assure you that I will perform all my duties to an exemplary standard to quickly become a team member who contributes positively to the organization’s objectives.

Yours faithfully

[Bandenawaz Lalemashyak Diggi]